



Dates Inspected:						Inspected by:

TS-069

Ladder - Portable

These instructions are to be used as a guide to help you maintain your home or office in a safe and efficient manner. They do not replace the requirements of the manufacturer. You should ALWAYS review your owner's manual for additional preventive maintenance requirements.

The following inspections should be performed each time the ladder is used. If YOU ANSWER YES TO ANY OF THE QUESTIONS BELOW, FIX THE LADDER BEFORE USE.

General Inspection (all ladders)

1. Are there loose steps or rungs (should not be able to move a rung by hand)?
2. Are there loose fasteners such as nails, screws, bolts, or other materials?
3. Are there cracked, split, broken, rust or decayed uprights or rungs?
4. Are there splinters (metal or wood) on uprights, rungs, or steps?
5. Are there rungs missing?
6. Is grease, oil, or slippery material on steps or rails?
7. Do movable parts stick or operate incorrectly?
8. Is the base (non-skid) material missing or damaged?

Stepladders

1. Is the ladder wobbly or does it appear to be asymmetrical (not sit squarely on the ground)?
2. Are the hinge spreaders disconnected at either end on all rails?
3. Is the hinge on each spreader missing or poorly connected in the center creating a defective connection from rail to rail?

Extension Ladders

1. Are the extension locks missing or functioning improperly?
2. Do the extension locks seat poorly or not at all on the desired rung to lock the ladder securely in place?

IF YOU ANSWERED YES TO ANY OF THESE QUESTIONS, MAKE REPAIRS BEFORE USING THE LADDER.

Take the time to do a thorough inspection. Ask if you have questions!