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| Dates Inspected: | | | | | | Inspected by: |
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TS-0027

Window Air Conditioner/Heat pump

These instructions are to be used as a guide to help you maintain your home or office in a safe and efficient manner. They do not replace the requirements of the manufacturer. You should ALWAYS review your owner's manual for additional preventive maintenance requirements.

This inspection is designed to increase your energy efficiency.

1. Remove the front cover of the unit and inspect the filter. If the filter is dirty, clean or replace it. Most window units have a thin piece of foam type material that can be washed in warm soapy water.
2. Go outside and inspect the drain to insure the drain line is free from debris and functioning properly. A plugged drain can cause water to leak into your wall and cause damage to the interior walls resulting in very costly repairs.

The Maintenance Guru sais take your time and do a thorough inspection. Ask if you have questions!